

1/13/2022 TN-IPC Meeting Discussion 12:00PM EST

Sam King, Bill Moll, Jamie Herold, Kitty McCracken, Jimmy Groton, Belinda Esham, Christine Bertz, Diane Warwick, Margie Hunter and Clint Neel

Forgo old business and new business, hold discussion of workshop in Chattanooga in March 2022

Do we want to cancel the in-person part of the workshop?

Day one is virtual, outdoor session day two, rotating between stations. Distancing may be a problem. Bill votes to proceed, those who are comfortable will come. Require masks? Christine is comfortable with the outdoor event. Jamie indicates ORNL banned from travel, as is NRCS (Belinda) except for "mission critical". Belinda's part is virtual so no problem there. Kitty will need to check with the demonstrators to see if they are comfortable to continue with the outdoor portion. Double check with Reflection Riding to make sure they are still willing to host. We will follow the mandates set forth by RR. Consensus from the group on this point. It's been 6 years since we started planning this and the group really wants to proceed. Kitty proposed we proceed, Christine seconded. Motion passed.

The Invasive Plant Workshop will be virtual March 15<sup>th</sup>, and on March 16<sup>th</sup> in-person demonstrations at Reflection Riding. We will check with the city (Lyn Rutherford Chattanooga City Works Dept.) to make sure the city employees will be available to attend.

Facility fee has been waived b/c we are going to be virtual.

Registration?

Can we use our PayPal account to use for registrations? Christine indicates it is possible. We have an email address connected to the PP account so we can send the link. Sam asks if we should waive the fee for city employees? Lyn unable to connect and we need to get her involved in this decision. Kitty would like to keep the fees, with certification points these folks will have to get those points somewhere. Dept. of Ag is where we will have to apply for the points. We need to get the Dept. to tell us how many points attendees can earn.

Mini Lectures

Replace Justin with another speaker. Sam will ask Katy Kilbourne if she can take this spot. Invasive Plants 101, Belinda and Christine were going to work together on this one (20-25 min. talks) also prerecorded these sections and it works well. Speaker is there to answer the questions at the end. The recordings are not that easy to produce. Twenty minutes is plenty of time for the speakers.

Who will handle the recordings? Bill recommends against pre-recording and do the live presentations. Kitty agrees, just make sure your speakers can share screens and schedule a "tech check" before going live. TEAMS seems to be the platform that everyone is comfortable with. Lyn has had trouble on her tablet, Bill just joined by clicking "Join the Browser". Two ways to join, link and email will be sent to the participants. Identify an MC to monitor, allow entries, timekeeper and chat monitor. Volunteers? Jamie will work on being the Rodeo Clown or the Circus Ringmaster.

Follow up with Lyn, have we thought about a sponsor (city) for the event we would use their logo along with ours. Discount for city employees was discussed. Perhaps we could take an amount from the city as sponsorship and let employees attend. Perhaps we could record the presentations and make available to the city employees. Points should be reserved for paying attendees live at the event. Disseminating the information afterward would be to our benefit. Embedded videos could be on the TDF site. Once we have the recordings, we will have to figure out how to share them. Perhaps Tim Phelps (TDF) can get the recordings on our websites, Diane will ask for announcement and posting of recorded talks on TDF website.

#### Advertisements

Kitty will work on getting announcement onto NAISMA. Diane will follow up with Tim, TDF and TUFC social media for advertising the meeting.

We will set up a practice with TEAMS functionality soon.

Do the videos last over time? Sam says there is a way to save them, so they do not disappear.

Are we paying for food for demonstrators? We will provide water for the demonstrators, but lunch will be on their own. What time should we set for the outdoor event? Noon would be a better start time. Probably a three-hour event. Bill says 1-4PM EST. No one objected. We should check with Lyn about this time. Watercooler and water will be provided, and we will ask folks to bring their own water bottles to reduce refuse at the site.

March 16<sup>th</sup> date must be confirmed with RR, there have been changes in the program coordinator.

Once confirmations have been made, Margie will place updates on the website as we send her changes. Kitty can alter the flyer and provide the link for payment embedded. She will also check with the vendors she has contacted to make sure they will be available for this date. Sam will circle around with the other presenters.

Bill wants to invite the Cynthia Hernandez from TEC to our next meeting to discuss the Bradford pear issue. Diane also received questions from Morristown regarding legislating Bradford pear. Other states have introduced legislation concerning the issue.

Home & Garden Show...in Knoxville. We won't have a table, no unmanned tables. Margie will be participating at the Nashville H&G Show.

Chattanooga will host Wild Ones Expo in February, let's advertise our workshop during this event. Christine will post on our social media when the details are complete.

Sam will send follow up about the tasks we have discussed. Christine will work on the registration link through PayPal and test it for us to pay our dues. Still issues with the payment link for the T-shirt orders. Donation link works fine. We should take our old shirts and sell them at the event in March.

Officer list needs updating on the website. Marge will update, Jamie and Clint need to send bio and photos. Add Belinda onto board member list. Need a personal email for Kris Johnson and update information.

Motion to adjourn Kitty, seconded Margie. Meeting adjourned 1:19PM EST